

**Minutes of the 29th Meeting of General Council of
National Computing Education Accreditation Council, HEC, Islamabad**

The 29th meeting of General Council of NCEAC (National Computing Education Accreditation Council) was held on Thursday, 2nd August 2018 at 10 am in Lecture Hall, HEC, H-9, Islamabad.

The following attended:

1. Dr Ayub Alvi, Chairman NCEAC
2. Dr Shoab A Khan, Vice Chairman, NCEAC
3. Dr Aasia Khanum, Associate Professor, FC College, Lahore
4. Dr Faisal Ahmad Khan Kakar, Dean, Faculty of Sciences, BUIITEMS, Quetta
5. Dr Jamil Ahmad, Vice Chancellor, Kohat University of Eng. Science & Tech, Kohat
6. Dr Manzoor Ilahi Tamimy, Associate Professor, CIIT, Islamabad
7. Dr Muhammad Ali Maud, CS & E Department, UET, Lahore
8. Dr Muhammad Jamil Sawar, Director, MTBC, Rawalpindi
9. Dr Sayeed Ghani, Associate Dean, IBA, Karachi
10. Dr Zartash Afzal Uzmi, Confiz Solution, Lahore
11. Mr Nasir Shah, Director, QAA, HEC
12. Mr Abdul Rauf, Deputy Director Colleges, Gilgit Baltistan
13. Mr Fahad Saeed Warsi, VC Engineer, Information Science & Tech. Dept. Sindh
14. Mr Naseem Haider, Deputy Electronic Adviser, Ministry of Sci. & Tech. Islamabad
15. Mr Rana Ahmad, Ministry of IT, Islamabad
16. Mr Syed Ali Abbas Hasni, MD (Acting), PSEB
17. Mr Syed Iftikhar H. Shah, Ministry of IT, Islamabad

The following could not attend:

1. Chairman, Punjab IT Board
2. Director, IT Dept., Govt. of KPK
3. President PASHA
4. Secretary, IT Dept., Govt. of Balochistan

Meeting of the General Council started with recitation of verses from Holy Koran by Dr Zartash Afzal Uzmi.

Chairperson NCEAC welcomed and thanked the members for attending this meeting.

Agenda Item no. 1 Approval of Minutes of the 28th Meeting

There were no observations on recording of minutes of the 28th Meeting of NCEAC, and these were unanimously approved.

Agenda Item no. 2 Action Report - Progress on the decisions of NCEAC 28th General Council Meeting held on Thursday, 15th March, 2018

Implementation status of the decisions of the 28th meeting of NCEAC was noted with satisfaction:

Agenda Item	Decision	Action Taken
Item No. 1: Approval of Minutes of the 27 th Meeting	Minutes of the 27 th Meeting Approved	Minutes notified
Item No. 3: Accreditation/Re- accreditation	The recommendations of the ASC were approved	Accreditations of programs were conveyed to institutes through accreditation letter and accreditation profiles.
Item No. 8: Limit on the number of admissions in each accredited computing program	After detailed discussion, it was decided that in future, the Council will specify an upper limit on the number of admissions in each accredited Computing program, on the basis of available resources (number and qualifications of faculty members, infrastructure, support facilities, etc.)	Decision of the Council conveyed to all institute via letter no. NCEAC/HEC/Admin/4-18 dated April 12, 2018.
Item No. 9: Reduction in the Number of Students in one section	NCEAC General Council decided that maximum number of students in one section must be reduced from 60 to 50.	Decision of the Council conveyed to all institute via letter no. NCEAC/HEC/Admin/4-18 dated April 12, 2018.
Item No. 10: Cut-off Date for Accreditation of Computing Programs	NCEAC General Council has decided that 31 st December 2018 should be the cut-off date for all institutions for accreditation of their computing degree programs. It was also decided that NCEAC will convey this requirement to all DAIs in writing.	Decision of the Council conveyed to all institute via letter no. NCEAC/HEC/Admin/4-18 dated April 12, 2018.

Agenda Item no. 3 Approval of Minutes of the 24th Meeting of Accreditation and Standards Committee (ASC) of NCEAC

A report on the Twenty Four (25) recently evaluated programs was presented, along with recommendations of the 24th meeting of ASC (Accreditation and Standards Committee), which was held earlier on Thursday August 2, 2018. The following decisions were taken on the recommendations of ASC:

The following Computing Programs offered by Universities were considered regarding their infrastructure and resources. Decision taken on each program is stated in the following table:

Program(s)	Name of University	Recommended by Accreditation Visiting Committee	Recommended by Accreditation Standards Committee	Intake Batch accredited by NCEAC General Council
BS (Computer Science)	Bilquis Post Graduate College for Women, Rawalpindi	Y	6 months' Probation Seriously deficient	Seriously deficient program Revisit within 6 months of previous visit
BS (Computer Science)	CECOS University of IT, Peshawar	Y	1 Batch	Batch admitted in Fall 2014
BS (Software Engineering)	CECOS University of IT, Peshawar	Y	1 Batch	Batch admitted in Fall 2014
BS (Computer Science)	Gabriel College, Mandi Bahauddin	Y	1 Batch	Batch admitted in Fall 2014
BS (Computer Science)	Ghulam Ishaq Khan Institute, Swabi	W	3 Batches	Batches admitted in Fall 2014, Fall 2015, and Fall 2016
BS (Computer Science)	Government College University, Lahore	X	1 Batch	Batch admitted in Fall 2014
BS (Computer Science)	Iqra National University, Peshawar	Y	1 Batch	Batch admitted in Fall 2014
BS (Software Engineering)	Iqra National University, Peshawar	Y	1 Batch	Batch admitted in Fall 2014
BS (Computer Science)	IQRA University, North Campus, Karachi	Zero Visit	Allowed	Allowed
BS (Information Technology)	KICSIT, Kahuta	Y	1 Batch	Batch admitted in Fall 2014
BS (Computer Science)	Madresatul Banat, Khalid Campus, Sadiqabad	Y	1 Batch	Batch admitted in Fall 2013
BS (Computer Science)	Madresatul Banat, Khalid Campus, Sadiqabad	Y	1 Batch	Batch admitted in Fall 2014
BS (Computer Science)	National Textile University, Faisalabad	W	2 Batches	Batches admitted in Fall 2014, and Fall 2015

BS (Software Engineering)	National University of Modern Languages, Islamabad	X	2 Batches	Batches admitted in Fall 2014, and Fall 2015
BS (Computer Science)	NED University of Eng & Tech, Karachi	X	1 Batch	Batch admitted in Fall 2014
BS (Computer Science)	Qarshi University, Lahore	Y	2 Batches	Batches admitted in Fall 2014, and Fall 2015
BS (Computer Science)	University of Eng. & Tech. (Lahore), Narowal Campus	Interim Visit	Satisfactory	Satisfactory
BS (Computer Science)	University of Lahore, Islamabad Campus	Y	2 Batches	Batches admitted in Fall 2014, and Fall 2015
BS (Software Engineering)	University of Lahore, Islamabad Campus	Y	1 Batch	Batch admitted in Fall 2014
BS (Computer Science)	University of Poonch, Rawalakot	X	1 Batch	Batch admitted in Fall 2014
BS (Software Engineering)	University of Poonch, Rawalakot	X	1 Batch	Batch admitted in Fall 2014
BS (Computer Science)	University of Sargodha, Sargodha	Y	1 Batch	Batch admitted in Fall 2014
BS (Software Engineering)	University of Sargodha, Sargodha	Y	1 Batch	Batch admitted in Fall 2014
BS (Information Technology)	University of Sargodha, Sargodha	Y	1 Batch	Batch admitted in Fall 2014
BS (Computer Science)	University of Engineering & Technology, Taxila	Y	1 Batch	Batch admitted in Fall 2014

Agenda Item no. 4 Appeal cases received from Universities

NCEAC General Council reviewed the appeal cases received from Sukkur IBA and Bahauddin Zakariya University, Multan.

NCEAC General Council found no ground to review the previous awarded categories to above mentioned institutes and upheld the same categories awarded in 27th NCEAC General Council Meeting.

NCEAC General Council also suggested both institutes to apply for re-accreditation.

Agenda Item no. 5 Accreditation of BS (Software Engineering) program of Army Public College of Management Sciences, Rawalpindi

NCEAC General Council reviewed the case of accreditation of BS (Software Engineering) program, received from APCOMS, Rawalpindi.

Case was discussed in meeting thoroughly and resolved that NCEAC should not send its Accreditation Inspection Committee to APCOMS, Rawalpindi for the accreditation of BS (Software Engineering) program.

Agenda Item no. 6 Revision of Accreditation Fee

After detailed discussion, it was decided that accreditation fee for a single program will be increased from Rs. 150,000 to Rs. 200,000, for applications received on or after 1st September 2018.

Agenda Item no. 7 Accreditation of BS (Cyber Security) degree program of Air University, Islamabad Campus

It was decided that NCEAC should visit and accredit this Computing program provided:

1. Program name is listed in the Pakistan Qualification Register (PQR)
2. HEC has approved this degree program, and also issued NOC to start the program
3. National Curriculum Review Committee (NCRC) has not approved curriculum for this program.

Agenda Item no. 8 Students Registration Policy

Dr Muhammad Ali Maud presented a revised Students Registration Policy before the council. It was resolved that Students Registration Policy needs more brainstorming, A two member committee, with the following as its members, was constituted.

1. Dr Muhammad Ali Maud, UET, Lahore
2. Dr Jamil Ahmad, KUST, Kohat

Committee will present an improved version of the 'Students Registration Policy' to the council in its next meeting.

Agenda Item no. 9 Revision of NCEAC Field Audit Form

NCEAC General Council has approved the revised Criteria Verification Form with some changes. Approved NCEAC Criteria Verification Form is attached as annexure 'A'.

Agenda Item no. 10 Any new matter with the permission of Chair

- It was decided that awarding of categories was not suitable, as it led to some misuse by the universities. It was decided to do away with categories (W, X, Y & Z), and that these may be replaced with accreditation of whether 3 Batches, 2 Batches, or 1 Batch. In certain cases, the program may be placed on probation period accreditation.
- It was decided that the appeal cases should not be discussed in the General Council meeting. If an institute desires, NCEAC will revisit the institute before expiry of its accreditation period. For re-visit institute must pay 50% of the accreditation fee and a one senior member will re-visit the institute.
- NCEAC service structure was discussed in the meeting and a committee, comprising the following two members was constituted by the Council.
 1. Dr Shoab A Khan
 2. Dr Zartash Afzal Uzmi

Committee should present their recommendations in the next Council meeting for approval.

- It was decided that, if an affiliated institute applied for accreditation, then Registrar of the affiliating University should be included in the NCEAC visit committee during the visit of the affiliated institute.
- It was suggested that the name of the affiliated institute should be included in the transcript of the graduates of that institute.
- It was discussed that instead of different Computing degree program names, institutes should offer one degree BS Computing with specialization of Computer Science, Software Engineering etc.
- Dr Jamil suggested to include extra curriculum activity point in the Criteria Verification Form.
- It was suggested that Pakistan Software Export Board (PSEB) should nominate a person for local visits. NCEAC evaluation team shall inform the department before visit to coordinate with PSEB for students' placements.